

U.S. Immigration and Customs Enforcement

- ICE is committed to protecting the public and ensuring that the rights of victims are carefully observed.
- ICE can initiate removal (also known as deportation) proceedings against criminal aliens who are convicted of certain crimes.
- ICE takes custody of the inmate after the criminal alien has completed his or her federal or state criminal sentence.
- The removal process can take from several days to several months. Generally, the criminal alien remains in custody until ICE can remove the criminal alien to his or her country.
- On occasion, ICE may not be able to remove a criminal alien. This can happen for several reasons — the most common being the inability of ICE to secure travel authorization documents for the alien. Depending on the situation, ICE may have to release the criminal alien under an order of supervision or on bond.

Although ICE makes every attempt to control illegal entry into the United States, ICE cannot ensure that the offender will not reenter the United States illegally.

Victim Notification Program

- Once the criminal alien is placed in ICE custody, the ICE Victim Notification Program will provide information to eligible victims and witnesses who register to be notified of release related activities.

(continued on back)

- Victims and witnesses **must** submit the “Victim Request for Notification of Criminal Alien Status” (form on other side).
- ICE will make every effort to keep victims and witnesses advised of the release status of the offender. **Registered victims and witnesses will be advised when the criminal alien is released from custody or removed.**
- Occasionally, ICE transfers criminal aliens between custodial facilities. ICE will not routinely notify victims or witnesses of these internal transfers. However, any victim or witness may learn the location of an offender by calling the ICE Victim Notification Program.
- If you have previously submitted a victim impact statement to the court or parole board, you may forward that statement to ICE Victim Notification Program and request that it be presented to the government’s attorney for consideration by the immigration judge.

How Can You Be Notified?

- In order to be notified, a victim must submit the registration form. **Information on the registration form is confidential and will not be disclosed to the criminal alien.**

If your contact information changes, you must advise the Victim Notification Program. You may also withdraw your request for notification by contacting the program.



Victim Notification Program

U.S. Immigration and Customs Enforcement
Victim Notification Program
Office of Investigations
500 12th St., SW, MS 5101, Room 6219
Washington, DC 20536-5101

Telephone numbers:
1-866-872-4973 (toll free)
202-732-5876 (fax)



U.S. Immigration
and Customs
Enforcement

Victim Request for Notification of Criminal Alien Status

Information on this registration form is confidential and will not be disclosed to the criminal alien.

I request to be notified of significant status changes and actual release or removal (deportation) of:

Alien Information

Please provide as much information as possible.

True name:		Date of birth:	Country of birth:
Alien number:	Federal/State correctional/FBI number:	Last facility incarcerated:	
Crime convicted of:	Prosecution occurred when/where:		Expected release date:

Victim/Witness Information

The victim/witness or a designated representative may receive notification.
The person to receive this notification should provide as much of the following information as possible:

Name of person requesting notification:

Address:	City:	State:	ZIP code:
Daytime phone (incl. extension):	Evening phone:	Cell phone:	
E-mail address:	If your contact information changes, you must contact the ICE Victim Notification Program with the new information.		

Relationship to victim/witness (check all blocks that apply):

- I am a victim I am a victim's mother/father Victim is deceased
 I am a witness I am a victim's daughter/son Advocate for _____
 I am a victim's sister/brother Victim is a minor Other _____

Additional comments:

Privacy Act Notice: Authority and Purpose: While recognizing that ICE does not fall within the mandatory requirement for the collecting information in accordance to 42 USC 10607 (c)(5)(B), the Victim Notification Program, in its discretion and on a voluntary basis, will collect information so that in the event such information is sought by a responsible official who is obligated under the notification statute, the information is available for such purposes. In addition, the collection of the information on this form will allow victims of crime to register for ICE'S Victim Notification Program on a voluntary basis. Through this program, ICE notifies registered victims of crime when the individual convicted of that crime ("criminal alien") is released from ICE custody or removed from the United States under federal immigration laws. ICE will use the information to register victims, find the custodial location of the criminal alien, and notify the victim when criminal aliens are released or removed from the United States. **Routine Uses:** Your information will not be routinely disclosed outside of ICE. Your information may be disclosed if ICE is directed to do so by Federal court order. **Disclosure:** Furnishing this information is strictly voluntary; however, failure to provide the requested information will prevent ICE from registering you in the Victim Notification Program.

Applicant's Signature (required)

Date



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Send to: ICE Victim Notification Program

OI/VAP MS 5101
500 12th St. SW, Room 6219
Washington, DC 20536-5101
Fax: 202-732-5876 Toll Free: 1-866-872-4973